



Weddings

'A Finest Occasion to Remember'

Full Wedding Co-ordination and Management Package

You require the ultimate planning, co-ordination and management service. We will plan and organise the entire elements of your wedding celebration and manage all the details on the day to ensure everything runs seamless.

We offer:

- An initial complimentary consultation to establish and discuss your vision, theme and personal style for your wedding day.

Our package includes:

- Assistance with your budget preparation and management of your payments.
- Assistance with locating your ceremony and reception venues (if required).
- Assistance with venue styling, design and décor guidance.
- Assistance with any associated services and details required on the day such as menu and beverages selections, stationery, florist, music, entertainment, cake, transport, security, photography and videography.
- Liaise and confirm all details with your selected suppliers and personal attendance at appointments as needed.
- Personally attend a final venue meeting and DJ meeting.
- Final meeting held the week of your wedding to discuss final logistics and collect items.
- Prepare a personalised Wedding Day Schedule and Checklist to assist with your wedding day management.
- Assist and oversee wedding rehearsal.
- Wedding Day Event Management - greet your suppliers, oversee the management of your ceremony, reception venue setup, catering and liaison with DJ and MC.
- Delivery and setup of your wedding day items at reception venue - bomboniere, guest book, guest list, place cards etc.
- Greet your guests and usher them to the ceremony area. Organise your wedding party and cue ceremony.
- Coordinate all your reception activities with your DJ, MC and Catering.
- Organise your wedding party and arrange your grand entrance at the reception.
- Coordinate the delivery of your wedding gifts.
- Complimentary use of our 'Bridal Emergency Kit'.
- Ongoing consultation – provide advice and assistance to you and answer enquiries from your suppliers.

Please note: Travel and accommodation fees may apply if consultations/weddings are held outside of the Western Australian metropolitan area.