



## Weddings

### 'Finest Wedding Day Directions'

#### Wedding Day Co-ordination and Management Package

You have planned and organised the entire elements of your wedding celebration and would just like us to look after you on the day to ensure everything runs seamless.

#### We offer:

- An initial complimentary consultation to establish and discuss your personal style, details and obtain your selected suppliers for your wedding day.

#### Our package includes:

- Liaise and confirm all details with your selected suppliers.
- Personally attend a final meeting with you at your ceremony and reception.
- Final meeting held the week of your wedding to discuss final logistics and collect items.
- Prepare a personalised Wedding Day Schedule and Checklist to assist with your wedding day management.
- Attend and oversee wedding rehearsal.
- Wedding Day Event Management - greet your suppliers, oversee the management of your ceremony, reception venue setup, catering and liaison with DJ and MC.
- Delivery and setup of your wedding day items at reception venue - bomboniere, guest book, guest list, place cards etc.
- Greet your guests and usher them to the ceremony area and reception venue.
- Coordinate all your reception activities with your DJ, MC and Catering.
- Organise your wedding party and arrange your grand entrance at the reception.
- Coordinate the delivery of your wedding gifts.
- Ongoing consultation – provide advice and assistance to you and answer enquiries from your suppliers.

Please note: Travel and accommodation fees may apply if consultations/weddings are held outside of the Western Australian metropolitan area.